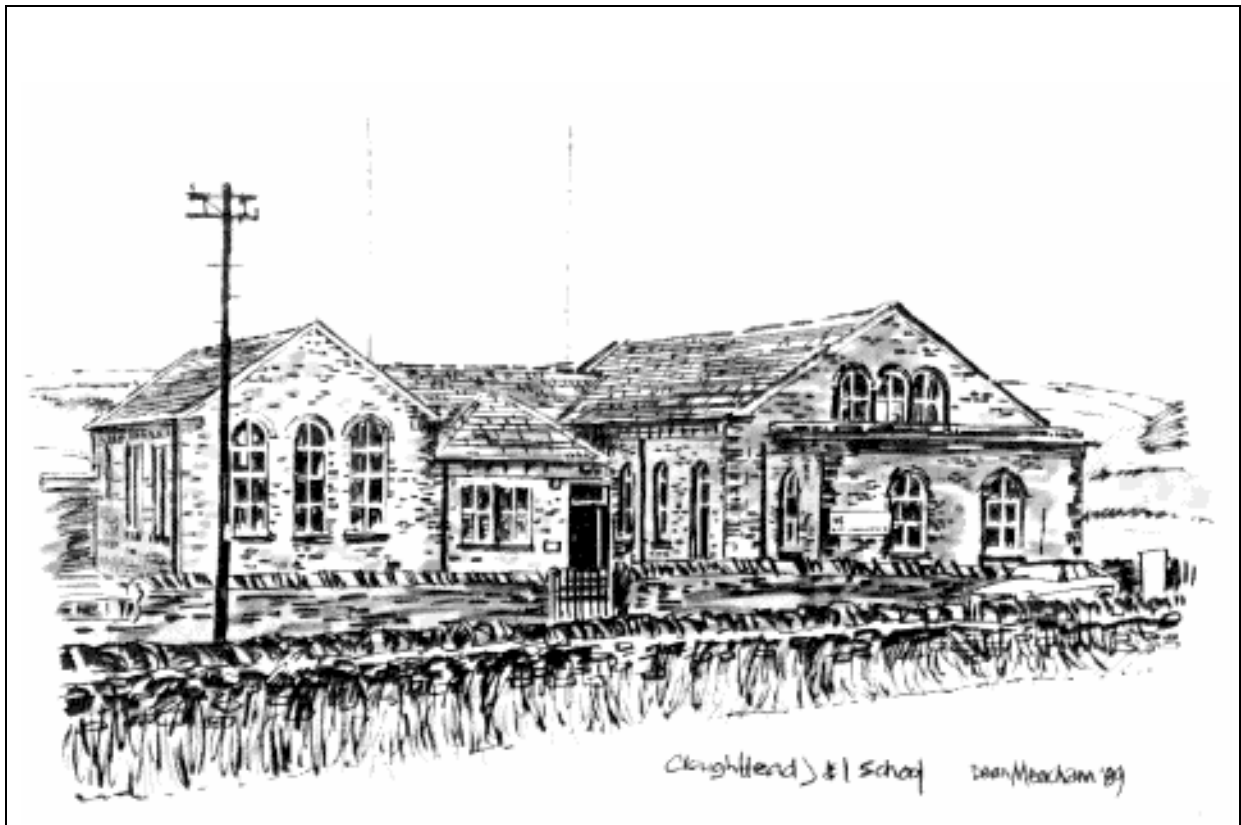


CLOUGH HEAD JUNIOR & INFANTS SCHOOL



SCHOOL PROSPECTUS
2006 - 2007

**Clough Head Junior & Infant School
Bolster Moor Road
Golcar
Huddersfield
HD7 4NW**

Telephone 01484 222217

Head Teacher: Mr Brian Fawcett BEd (Hons) MEd
Chair of Governors: Mr Peter Brown

**Teaching and Non - Teaching staff
(as at September 2005)**

Mr B J Fawcett	Head Teacher	Years 5/6
Mrs S Day	Part Time Teacher	Years 5/6
Mrs C Hinchliffe	Teacher	Years Reception/1/2
Ms H Danson	Job share	Years 3/4
Ms Haswell	Job Share	Years 3/4
Mrs D Wood	Admin Officer	
Mrs S Crowther	Teaching Assistant	
Mrs J Wood	Teaching Assistant	
Mrs S Wood	Teaching Assistant	
Mr. S Wright	Cleaner-in-charge	
Mrs C Scott	Senior Lunchtime Supervisor	
Mrs H Taylor	Lunchtime Supervisor	
Mrs J Mosby	Head of Kitchen	
Mrs L Coldwell	Assistant Cook	

Quote from Ofsted's main findings 1998

‘As a result of much hard work in classrooms, standards are improving across the school. The parents are most supportive and the pupils are well behaved, friendly and hard working. The school shows great potential for years ahead.’

Quote from Ofsted's main findings 2004

‘This is a good school with some very good aspects...by the time the pupils leave school they have achieved well overall and attain good, and at times very good, standards in a number of subjects.’

‘Most parents are very happy and are very appreciative of the quality of education that the school provides....many feel that their child achieves well and attains high standards because of the good quality of teaching. Parents find staff to be very approachable.’

Clough Head Junior and Infant School is a county primary, co-educational day school catering for children in the age range 4 to 11 years. At the present time the school has three classes. These are organised as follows: -

Class One - Nursery/Reception/Years 1/2

Class Two - Years 3/4

Class Three - Years 5/6

New children are encouraged to visit school for three afternoons in the term before they are admitted.

Our school enjoys a 'no-smoking' status. It has also been awarded the following over the past few years: -

- Investor in People Award
- Artsmark Award
- Activemark Award
- Healthy Schools Award

School Session Times

The school day commences at 8.55am and finishes at 3.30pm with lunch from 12.00 noon until 1.15pm.

It is important that a child attends school regularly and arrives on time. Children should not arrive before 8.40am unless previously arranged and for special reasons.

Class 1 has its own entrance to the left side of the building. This leads directly to the infant cloakroom. Classes 2 & 3 use the main door. This eases congestion at the beginning and end of the day.

Priorities for admission to all key stages

- 1 Children with a statement of Special Educational Needs which names the school.
- 2 Children in public care.
- 3 Children living in the school's priority school admission area that have an older brother or sister attending from the same address at the date of admission.
- 4 Children living in the school's priority school admission area.
- 5 Children who live outside the priority area who have an older brother or sister attending from the same address at the time of admission.
- 6 Children who live outside the priority area.

Notes

Children in priorities 1 & 2 above may also be admitted above the published admission number (PAN). If we cannot agree to requests for admission in priorities 3 to 6 above without exceeding the PAN, we will give priority up to the PAN to children living nearest the school. Distance is measured in a straight line.

'Live' means the child's permanent home at the date when the applications close, or if a significant house move is involved, the last day in January.

A priority admission area means a geographical area determined by Kirklees in consultation with the governing body of the school.

Please note that there is therefore no longer a guaranteed place for any child in any of the priorities at any key stage.

The total number of pupils on roll in September 2005 is 61.

Parents considering applying for a place in school need to contact the admin officer. In addition, we welcome prospective parents wanting to have a look around the school. Simply contact Mrs Diane Wood to arrange a convenient time.

Harassment

Our school has a special responsibility for enhancing racial understanding and individual self-respect. Attitudes that are harmful and distressing will not be condoned. We have a positive ethos, which actively discourages discrimination, unlawful segregation, victimisation, provocation and other forms of unacceptable behaviour.

The School's Aims

The Governors of the school have formally approved and adopted the Local Education Authority's "Curriculum Statement". This statement defined the aim for the educational of all children "as firstly to enlarge children's knowledge, experience and imaginative understanding and thus their awareness of moral values and capacity of achieving as much independence as possible". These aims are true for all children in accordance with their age, ability, aptitude and any special educational needs they have.

The aims of the school are reflected in a broad and balanced curriculum and the school's curriculum consists of all those activities designed or encouraged within its original framework to promote the intellectual, personal, social and physical development of its pupils. It includes not only the formal programme of lessons, but also the "informal" programme of extra curricular activities as well as all those features which produce the school's "ethos" (such as the quality of relationships, the concern for equality of opportunity, the values exemplified in the way the school sets about the task and the way in which it is organised and managed).

The key element of the School Curriculum is the National Curriculum.
For 5 - 11 year old this comprises:-

Core Curriculum

English

Science

Mathematics

Foundation Subjects

Information & Communication Technology

Design & Technology

Geography

Physical Education

Music

History

Art

Religious Education

Each year the pupils study this broad range of subjects under the guidance of their class teacher. In addition other curriculum areas will be covered each year, such as:-

- Health Education and other aspects of Personal and Social Education
- Environmental Awareness and Citizenship
- Multi-Cultural and Gender Issues.

Children who are of reception age follow an 'early years' foundation curriculum, which prepares them for the National Curriculum they will follow at the start of year 1.

Sex Education

Sex Education is taught by all staff with varying degrees of complexity and depth and enhanced where appropriate by the school nurse. We aim to inculcate a healthy and positive attitude about sex and gender issues, to enhance personal and social skills, and to ensure understanding of facts at appropriate times in children's' development within a moral framework.

With younger children this includes giving correct information and acceptable vocabulary, studying growth and reproduction in plants and animals. With older children this includes preparation for puberty and knowledge of reproduction, using the Channel 4 Sex Education Video. Parents can borrow the video to watch at home and have the right to withdraw children from watching it at school if they wish.

Special Educational Needs

The school has developed a special needs policy in line with recent legislation and in co-operation with all schools within the Colne Valley Pyramid. This policy can be seen at the school. When a child is considered to have special needs this is discussed within school and with the parents. Various stages are outline in the policy where progress is carefully monitored and targets set. If this results in a Statement of Special Needs, then the authority may provide additional support and extra teaching input could be possible. In general, children will continue in mainstream class with work differentiated to their needs and abilities.

Religious Education

The school has no particular religious affiliation but there is general religious instruction within the classes and corporate worship each morning. Parents have the right to withdraw their child from religious worship or instruction. Please contact the headteacher for further details.

Length of the School Week

Teaching time excluding breaks, lunchtime and collective worship is 23.75 hours per week for Key Stage 2 children and 22 hours and 5 minutes for Key Stage 1 children. The discrepancy between the two figures is explained by the fact that KS1 children have a break in the afternoon which KS2 children do not. These times are in line with national recommendations.

Sport

The school endeavours to involve children in a wide range of sporting activities. Our facilities are used for such events as rounders, football and sports days. The children have the benefit of two years swimming provision. We also have inter-school sports events. Extra sport activities are available on the school field at lunchtimes when conditions are suitable and staff are available.

General Information

There may be occasions when children are asked to do work at home to enhance and support lessons. Each classteacher regularly sends information home in the form of a letter explaining how parents can help their children as well as weekly guidance for support work at home in the Autumn and Spring terms.

Education Visits and Trips

Extra-curricular activities may take place from time to time within the limits set by the small numbers of pupils.

If expenditure for trips and visits during school time are incurred by the school, charges are not made, but parents may be asked for voluntary contributions to cover costs. Children are not excluded through an inability to pay for such a visit. Families in receipt of Income Support or Family Credit are not expected to pay for such visits.

Absences

The percentage of unauthorised absences was 0% (2004/5).

The percentage of authorised absence was 4.2% (2004/5).

If your child is ill or cannot attend school for any reason please let us know as soon as possible. Occasionally a child becomes ill during school time. Please make sure we have a way of contacting you during the day. It is important therefore that you keep us informed of any change of address, telephone number or place of work.

Absences are classed as unauthorised unless the school is informed of the reason for such an absence in person, in writing or by telephone. The register closes at 9.05 am for the morning session and 1.25 pm for the afternoon session, after which a child is deemed to be late.

If your child requires any form of medication, we have agreed procedures. Please contact the headteacher as soon as possible to arrange these.

Access

Access to the school is from Bolster Moor Road. The school gate area is congested at the start and finish of a school day. May we ask parents to avoid double parking and not to park on the yellow zig-zag lines outside school.

Parking on the zig-zags is against the law at the start and end of the school day.

School Meals, Milk & Fruit/Vegetables

The mid-day meal is prepared at school before dinner time. The menu changes every day and there is one main course and dessert. This is currently on trial until further notice and was agreed with parents (who support our quest for a healthier school). However, if it is your preference, your child can bring a packed lunch from home, but would you be kind enough to ensure that the contents are as healthy as possible. Please help your child to settle in easily by making sure he/she can handle a knife and fork.

If you decide to change your child from packed lunches to school meals or vice versa, would you be kind enough to give the school secretary at least 2 weeks notice.

Please try to send the correct dinner money for the whole week on Monday mornings, or arrange to pay for school meals for the whole half term in advance. We would be grateful if you could send dinner money in a named envelope or purse. From September 2006 meals cost £1.55 per day, £7.75 per week. If you feel you may be entitled to free school meals telephone 01484 221919 for advice.

Members of the teaching staff supervise morning and afternoon playtimes. At lunchtime, lunchtime supervisors supervise the children.

Parents may purchase a carton of milk for any Key Stage 1 child (up to the end of the term in which they are seven). The money is collected termly, in advance and is presently £6 per term, (part time nursery children are free).

Through the 'Schools Fruit & Vegetable' scheme, all Nursery, Reception, Y1 and Y2 children are entitled to a free piece of fruit each school day which is generally given at afternoon break.

At morning break (Tuesday – Thursday) there is a fruit tuck shop available to all staff and children. Fruit is available in pieces at 10p or 20p each.

Clothing

Children should be suitably dressed for school. Whilst the school has no official uniform, we have a dress code comprising of dark green sweatshirts with the school logo on (available from the school office), dark coloured trousers or skirts and sensible shoes. Please try to avoid black soled footwear as it can cause marks to the floor covering.

Pumps, shorts and tee shirt (or leotard) are needed for P.E. and an apron or old shirt for craft activities. These items should be kept in a separate gym bag.

It will help if children can dress and undress themselves unaided by the time they start school. Slip-on pumps are far easier than laces for young children and need to be worn for P.E. in case of fire practices/alarms, for health and safety reasons.

Please name all clothing, including shoes and wellingtons.

Jewellery

Jewellery can easily be caught when running in the playground. Children should not wear necklaces, chains, rings or bangles. If children have pierced ears can we ask for the use of studs only please?

Toys

Toys can be easily broken and often cause arguments, therefore do not send toys to school unless on a special occasion. Guns and swords are not suitable. The school cannot be held responsible for loss or breakage no matter how this may occur.

Swimming

All children in Years 5/6 go swimming to Salendine Nook Swimming Pool on Thursday afternoon from 12.50pm – 2pm and will require a towel and suitable swimming costume (i.e. not baggy shorts). Shatterproof goggles may only be worn if parents sign the consent form available from school accepting full responsibility. Swimming is an integral part of the school curriculum and a note should be sent to school if you wish your child to miss this lesson for any reason (medical or otherwise).

Disabled Access

In line with current legislation, whenever any future plans are being drawn up regarding changes at school, the possibility of providing disabled access is always considered. We have recently converted toilet facilities to include disabled access.

SATs Information 2005

Results for the SATs cannot be published due to the very small numbers of children who took the tests.

Public Access to Documents

Under recent legislation, parents have access, at the school, to copies of the prospectus, the Governing Body's Annual Report and to statements of the Local Education Authority's and Governing Body's curriculum policy and aims. Parents can also have access to copies of Department for Education Orders and Circulars about the curriculum; Her Majesty's Inspectorate reports about the school; details of the L.E.A.'s complaints machinery and to syllabuses and schemes of work as used in the school.

Complaints Procedures

There are 3 levels at which complaints about school curriculum matters can be made: -

- (a) at school level, issues can be raised directly with the Head Teacher or with the school's governing body;
- (b) if a matter cannot be resolved at school level, a formal complaint can be made at a Local Authority level;
- (c) at Government level, the Secretary of State for Education can be asked to intervene.

The teaching staff are responsible for pastoral care and, owing to the small numbers in school, close contact is always possible between parent and school.

It is the Authority's policy not to use corporal punishment and under the terms of the Education No 2 Act 1986 its use is now illegal.

This information is published in compliance with Education Law. The details given were correct at September 2005. Changes may take place before the beginning of the school year. Any changes may be published in a supplement.

Published by the Governors of Clough Head J & I School, Bolster Moor Road, Golcar, Huddersfield HD7 4NW.

Telephone number 01484 222217, email office.cloughhead@kirklees-schools.org.uk

Holiday Dates for the School Year 2006 - 2007

Parents should try to avoid booking holidays during term time as this does have a detrimental effect on pupil progress.

Autumn Term 2006

Monday	4 September 2006	School Opens
Friday	20 October 2006	School closes for half term holiday
Tuesday	31 October 2006	School reopens
Wednesday	20 December 2006	School closes for Christmas holidays

Spring Term 2007

Monday	8 January 2007	School opens
Friday	16 February 2007	School closes for half term holiday
Monday	26 February 2007	School reopens
Thursday	5 April 2007	School closes for Easter holidays

Summer Term 2007

Monday	23 April 2007	School opens
Monday	7 May 2007	School closed – May Day Holiday
Friday	25 May 2007	School closes for half term holiday
Monday	4 June 2007	School reopens
Friday	20 July 2007	School closes for Summer holidays